

Manatee Community Action Agency, Inc.



302 Manatee Avenue
East
Suite 322
Bradenton, FL 34208
(p) 941.827.2887
(f) 941.827.3001
www.manateecaa.org

Head Start

- Early Head Start
- Head Start
- Voluntary Prekindergarten

(p) 941.750.6667
(f) 941.746.7374

Resource Connection For Families

- Child Development Services
- Family Self-Sufficiency
- Healthy Families Manatee
- HIPPY
- Housing Counseling
- LIHEAP
- Weatherization
- Whole Child Project

(p) 941.827.0188
(f) 941.827.0193
941.748.0617

July 19, 2011

Applicant: Manatee Community Action Agency, Inc.
302 Manatee Avenue East, Suite 322
Bradenton, FL 34208
Phone: 941.827.2887 x7711
Fax: 941.827.3001

Appellant: Parnell E. LaLonde IV

Appellant E-Mail: plalonde@manateecaa.org

BEN: 187473

Applicant number: 805089

CC Docket No. 02-6

CC Docket No. 96-45

Request for Review

Request for Waiver

Decision letter: Funding Year 2011 From 471 Postmarked Outside of Window Letter

Decision being appealed:

On July 11, 2011 we received notification that our funding request was considered, "postmarked outside of window" making us ineligible to participate in the 2011 funding year. We would like to appeal this decision.

As background, on January 18th, 2011, the IT Manager and the individual responsible for managing our E-Rate applications and invoicing left the organization rather abruptly. It was not until March 28th, 2011 that we were able to find a suitable replacement for this position.

The existing staff was able to complete the Form 470 application but due to time constraints of their positions and lack of experience with the USAC process they were unable to do this before February 24th which would have allowed for a timely submission of the Form 471. They did complete the Form 470 on March 4th allowing them to begin working on our Form 471 on April 1st which unfortunately is outside the filing window. A "Request for extension of time" to extend the Form 471 filing period was submitted to the FCC on April 4 (Confirmation number: 201144661855 *See Attached).

Manatee Community Action Agency has received the Schools and Libraries services the past two years and it has provided a key benefit to the success of our Head Start program in allowing us to bring technology and improved levels of instruction and resources our all our children.

Thank you for your time and consideration. I look forward to hearing a positive response soon and look forward to the opportunities this program will provide for our children again this year.

Sincerely,

Parnell E. LaLonde IV
Information Technology Manager

Enclosures (2)

Manatee Community Action Agency, Inc.

Request for extension of time (Confirmation number: 201144661855) confirmation

Confirmation Page

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Your submission has been accepted

ECFS Filing Receipt - Confirmation number: 201144661855

Proceedings

Name	Subject
96-45	FEDERAL-STATE JOINT BOARD ON UNIVERSAL SERVICE
02-6	In the Matter of Schools and Libraries Universal Service Support Mechanism

Contact Info

Name of Filer: Manatee Community Action Agency, Inc.
Email Address: cbuchta@manateecaa.org

Address

Address Line 1: 302 Manatee Avenue East
Address Line 2: Suite 322
City: Bradenton
State: FLORIDA
Zip: 34208

Details

Type of Filing: REQUEST FOR EXTENSION OF TIME

Document(s)

File Name	Custom Description	Size
FCC Waiver Request.doc	Request for Waiver of USAC Form 471 application filing date	1 MB

Disclaimer

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Manatee Community Action Agency, Inc.

USAC letter regarding funding year 2011 Form 471 postmarked outside of window

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Schools and Libraries Division



**FUNDING YEAR 2011 FORM 471
POSTMARKED OUTSIDE OF WINDOW**

July 11, 2011

Barbara Patten
MANATEE COMMUNITY ACTION AGENCY
302 MANATEE AVENUE EAST SUITE 150
BRADENTON, FL 34208

**Re: Applicant's Form Identifier: MCAA_2011-2012
Form 471 Application Number: 805089**

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application and/or certification was submitted online or postmarked AFTER the deadline for an application to be considered as filed within the window.

Program rules require us to hold your application pending final review of those applications that were filed within the window. We will post an announcement on the USAC website at www.usac.org/sl once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future funding years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

TO APPEAL THIS DECISION:

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
 - Appellant name,
 - Applicant or service provider name,
 - BEN,
 - Application number 805089 as assigned by USAC,
 - "Funding Year 2011 Form 471 Postmarked Outside of Window Letter,"
 - AND
 - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.

Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685
Visit us online at: www.usac.org/sl

Manatee Community Action Agency, Inc.

USAC letter regarding funding year 2011 Form 471 postmarked outside of window

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4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.

5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal
Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West
PO Box 685
Parsippany, NJ 07054-0685

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division
Universal Service Administrative Company